



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS AIR COMBAT COMMAND  
LANGLEY AIR FORCE BASE, VIRGINIA

18 MAR 1998

MEMORANDUM FOR SEE DISTRIBUTION

FROM: HQ ACC/LGC                      HQ ACC/CEP  
130 Douglas Street, Suite 210      129 Andrews Street, 102  
Langley AFB VA 23665-2791      Langley AFB VA 23665-2769

SUBJECT: Electronic Advertising and Solicitation of Construction Contracts (Suspense 5 Apr and 15 May 98)

1. This Memorandum provides our proposal for implementing the use of Electronic Bid sets (EBS) in ACC. After review of available software programs, we believe we have selected the most effective commercial off the shelf (COTS) software solution based on criteria of simplicity, utility, safety, and standardization. Please review our proposal as detailed in paragraph 2 below, and provide comments to our offices no later than 15 Apr 98.

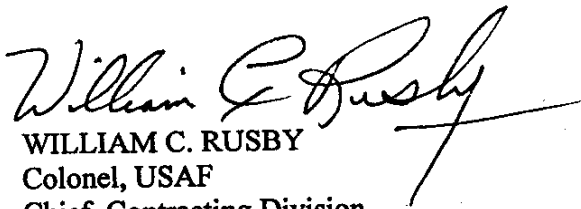
2. Our proposal follows:


a. AE firms generate CADD drawings converted in Source View to CAL files, and Windows based specifications converted in Adobe Acrobat to PDF files. AE firms transfer approved "corrected final" drawings and specification by the most appropriate means: floppy disks, moves these files to their web site; place them with their PDF files for solicitation, amendments, etc.; and provides process integrity. Source View includes a free reader, which is a mini-CADD system with scaling, measuring, counting and zoom features.

b. Modify AE contracts for the AE to provide the drawing and specification products described in 2a. The AE should provide both CAL and PDF files in a zipped self-extracting format. Each contracting officer will provide EFB numbers for placement on each drawing.

3. At least two O-M projects per base should be advertised electronically this year, as discussed in our Memorandum of 9 Feb 98. However, bases are encouraged to use the ACC standard to advertise all O-M projects. To facilitate implementation ACC/LGC is working a FASCAP project to provide Source View and Adobe software to base LGC and BCE organizations by 24 Apr 98. These standard tools will help with an orderly and standardized transition to paperless O-M contract procurement.

4. Our points of contact are Maj Brian Hastings, HQ ACC/LGCP, DSN 574-5096; and Mr. Bob Verser, HQ ACC/CEPC, DSN 574-3614.

  
WILLIAM C. RUSBY  
Colonel, USAF  
Chief, Contracting Division  
Directorate of Logistics

  
CORNELIUS J. CARMODY  
Colonel, USAF  
Chief, Program Division  
Civil Engineer Directorate

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